



caBIG

*cancer Biomedical
Informatics Grid*



**Data Sharing and Intellectual Capital Working Group Teleconference
October 14th, 2004, 2:00 P.M. EDT**

MEETING AGENDA

Introduction

- Open meeting - review agenda; obtain comments on notes from 9/30/04 teleconference

Finalize Topic Team Assignments

- Review assignment matrix, add any new volunteers
- Discuss and resolve any concerns with list of team responsibilities

Outline of White Paper Issues

- Use Position Paper Topics until formal outline is developed
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- Less formal outlines required to develop position papers

Discuss Standard Format for Position Papers

- Setting team objectives for position papers
- Use of standard format to focus the analysis of issues toward ultimate goal of producing white papers containing recommendations for best practices

Individual Team Meetings

- Decide on individual team meeting schedule (October 28 at 2pm?)
- Define structure and objectives for team meetings (outcome of the first team meeting should be initial list of position paper topics; lists can be enlarged over time)